

**FORM E**  
**MINORS ON CAMPUS GROUP VISITATION FORM**

(To be used for K-12 field trips and tours)

<b>School Name:</b>	
<b>School Address:</b>	
<b>City:</b>	<b>State:</b>
<b>Zip Code:</b>	
<b>Grade Level of Minors in Group:</b>	
<b>Total Number of Minors with Group:</b>	
<b>Event Description:</b>	<b>Event Date (s):</b>
<b>Event Location on Campus:</b>	
<b>Responsible Adult:</b>	<b>Cell Phone #</b>
<b>Title:</b>	<b>Email:</b>

Prior to your campus visit, this form is to be submitted to the University point of contact in charge of coordinating with your group.

Please note that the person listed as the responsible adult for your group will need to be present on site during your campus event. In case of any unforeseen circumstances, the names and contact information for alternate responsible adults should be provided in advance of your scheduled visit.

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For University Use only:

OU Department - Please submit this form to your campus Risk Management office.